



Basic protection concept for the World Cup 2020/21

Valid from November 1st 2020



Table of contents

1.	Introduction	4
2.	Swiss-Ski objectives	4
2.1	General measures	4
3.	Structure of the basic protection concept.....	6
3.1	Annexes according to the FIS groups of people	6
4.	COVID-19 organisation	7
4.1	Hygiene and protective measures	7
4.2	Protective masks.....	7
4.3	COVID-19 test	8
4.4	Contact tracing.....	8
4.5	What to do if you experience symptoms	8
4.6	COVID-19 Officer.....	9
4.7	Task force.....	9
5.	Event provisions.....	9
5.1	Accreditation	9
5.2	Team captain meetings	9
5.3	The drawing and issuing of start numbers	10
5.4	Transfer to the event grounds.....	10
5.5	Catering on the event grounds	10
5.6	Award ceremony.....	10
5.7	Press conference.....	10
6.	External facilities and companies	10
6.1	Hotels.....	10
6.2	Mountain railways	11
7.	Communication	11
7.1	Providing information to the national ski associations (NSA)	11
7.2	Review and approval of the protection concept	11
7.3	Arrangements between the organisers.....	11
7.4	Department/area manager	11
7.5	General information on the event grounds	11
8.	Responsibility.....	12

Version	1.0	Valid from 1 November 2020
Author:	Lukas Fischer, Head of Events and Projects	September 29 th 2020
Revised by:	Walter Reusser, Director of Alpine Skiing	November 9 th 2020
Submitted by:	Diego Züger, Director Marketing	September 21 st 2020
Approved by:	Swiss Olympic Task Force (Walter Mengisen)	

1. Introduction

In order to hold a sporting event with more than 1000 persons in attendance, a COVID-19 protection concept that has been approved by the authorities (the Swiss federal government and the canton) is required.

The World Cup events in the sports of alpine skiing, cross-country skiing, ski jumping, snowboarding, freestyle skiing and telemark skiing are important events in the national and international sports calendars, as well as also being of great economic importance. Swiss-Ski is therefore interested in ensuring that the Swiss World Cup events can be organised safely and held successfully in this regard.

The World Cup protection concept will be reviewed by Swiss-Ski – with the support of the Swiss Federal Office of Sport (FOSPO) expert group. Stricter regulations may apply at cantonal level and must be reviewed and implemented by the Local Organising Committee (LOC) in close collaboration with the cantonal authorities. The cantonal authorities shall make all decisions regarding the holding of World Cup events. The guidelines of the International Ski Federation (FIS) must also be taken into account.

The protection concept must be prepared as such that it covers the three phases of an event (the organisation and setup, the event itself including training days, and the dismantling).

This basic protection concept for the World Cup is **valid from 1 November 2020 until further notice** (additional restrictions from authorities are not taken into account here).

All the information contained in this basic protection concept and its annexes apply to all genders.

2. Swiss-Ski objectives

- ▷ Safeguarding the health of all athletes, employees, volunteers and spectators on site is the top priority for Swiss-Ski.
- ▷ Swiss-Ski acts in accordance with the principles of solidarity and maintains strict compliance with all provisions and regulations imposed by the Swiss federal government and the cantons. The fight against COVID-19 and the containment of the virus are of paramount importance to Swiss-Ski.
- ▷ The processes and rules contained in this basic protection concept are clear and easy to understand, and ensure that those responsible for sporting events can go about their work safely and securely.

2.1 General measures

The protection concept is based on the following basic principles:

- ▷ Ordinance on Measures during the Special Situation to combat the COVID-19 Epidemic (SR 818.101.26), including the amendments of 2 September 2020
- ▷ COVID-19 Ordinance Special Situation of 19 June 2020 (SR 818.101.26); Revision of 2 September 2020 (major events), (as at 8 September 2020)
- ▷ FOPH New coronavirus: Frequently Asked Questions (2 September 2020)
- ▷ Basic provisions for sport (FOSPO and Swiss Olympic, 22 June 2020)
- ▷ Hygiene and social-distancing rules imposed by the FOPH

FOPH guidelines

New coronavirus

PROTECT YOURSELF AND OTHERS

STOP CORONA

Last update: 29.10.2020

- Get together with fewer people.
- Keep a distance.
- Masks compulsory if distancing isn't possible.
- Masks compulsory in publicly accessible indoor and outdoor areas, and on public transport.
- Work from home if possible.
- Wash your hands thoroughly.
- Cough and sneeze into your elbow.
- Do not shake hands.
- Ventilate rooms several times a day.
- Events: Public, max. 50 people; Private, max. 10 people; Gatherings in public, max. 15 people.
- If you experience symptoms, get tested immediately and stay at home.
- To enable contact tracing, always provide your complete contact information.
- To break infection chains: download and activate the SwissCovid app.
- If you test positive: isolate. If you have had contact with a confirmed case: quarantine.
- Only visit a doctor's office or an accident and emergency department after making an appointment by phone.

www.foph-coronavirus.ch

Stricter rules apply in certain cantons

Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Swiss Confederation

Bundesamt für Gesundheit BAG
Office fédéral de la santé publique OFSP
Ufficio federale della sanità pubblica UFSP
Uffizi federal da sanadad publica UFSP



SwissCovid App
Download

Swiss Olympic guidelines

Rahmenvorgaben für Sportveranstaltungen

Spirit of Sport heisst jetzt ...

- Hygieneregeln**
des BAG einhalten
- Abstand**
halten (1,5m)
- Symptomfrei**
an die Veranstaltung
- Kontaktdaten**
erfassen (Contact Tracing)
- SwissCovid App**
aktivieren (gemäss Empfehlung Bund)
- Gesichtsmaske**
tragen

Gültig ab 1. Oktober 2020

3. Structure of the basic protection concept

This basic protection concept defines the general rules for all World Cup events that will be held in Switzerland, or else establishes a corresponding framework for such rules. The individual World Cup protection concepts comprise the following documents:

- ▷ Basic Swiss-Ski protection concept
- ▷ Annexes according to the FIS groups of people
- ▷ Risk analysis
- ▷ Zone plan
- ▷ List of accredited persons participating



Responsibility for implementation at the LOC

3.1 Annexes according to the FIS groups of people

Detailed information will be provided by the local organising committees (LOC) in the Red, Blue, Yellow and Green annexes and adapted to the local circumstances. Each of the different groups of people are represented in these colour groups.

The colours are defined as follows:

Red	Every person that is part of the World Cup retinue or are in direct contact with them. These are specifically the athletes (incl. the forerunners), trainers, coaches, service staff and FIS employees
Blue	Every person that is helping to organise proceedings on the course, in the start and finish zones or at other event venues: volunteers, race officials, emergency services, civil defence, the Swiss Armed Forces and contractors.
Yellow	All media workers, such as host broadcasters, journalists and reporters for television, newspapers, online portals and radio, as well as photographers and technicians
Green	Every person that is attending the event primarily as a spectator, specifically VIP guests of Swiss-Ski, FIS, LOC and sponsors

If a colour group contains more than 100 people, this group must be split into sub-groups. The sub-groups must not mix with one another and must be able to be visually separated. The sub-groups must be kept separate when sitting down to eat. The “Red” colour group is excluded from these guidelines. There are other obligations that apply for people in this group and are described in the “Red” annex.

Each person can only belong to one colour group and may only mix with people from another colour group in exceptional circumstances. To do this, this person will need a special access card, which they will be given with the accreditation. People who are to be provided with an access card for another colour zone must, when collecting the card, present proof of a negative PCR test or a negative antigen COVID-19 quick test that was carried out within the last 72 hours. A person is generally assigned to the colour group in which they sleep and eat. Should anyone enter a different zone, they must wear an FFP2 mask.

All instances of people leaving or entering a zone must be recorded via the app or the access list.

- ▷ A risk analysis must be prepared for each World Cup event. The template for this can be found in the “**Risk analysis**” annex and must be submitted to the respective canton as part of the authorisation application (mandatory for every event organiser).
- ▷ A zone plan of the event grounds must be created, in which the corresponding zones are defined for the four colour groups. The flows of traffic must be directed as such that the four colour groups do not mix with one another.
- ▷ Every organiser must maintain an overview list of all of the accredited persons. An Excel file is available as a template and is included in the “**List of accredited persons participating**” annex as an example.

4. COVID-19 organisation

Only healthy people are permitted to be admitted to the event. People with COVID-19 symptoms must stay at home.

Common symptoms include: a high temperature, cough, shortness of breath, breathing difficulties, impaired sense of smell and taste.

The virus is predominantly transmitted by droplet infections or via aerosols. This means that transmission can occur through the smallest, infectious secretions, such as those released when coughing, sneezing or even when speaking. Should these secretions be breathed in or find their way, for example, onto your hands and then you touch your face (particularly your mouth, nose or eyes), this can result in an infection.

4.1 Hygiene and protective measures

The hygiene and protective measures put in place by the Swiss federal government and the cantons must be adhered to.

Everyone must be able to wash their hands on a regular basis. For this purpose, hand disinfectants and soap must be made available at publicly accessible washbasins.

All contact surfaces must be cleaned regularly. An adequate number of waste bins must be provided, specifically for the disposal of tissues and face masks.

4.2 Protective masks

Masks must be worn at all World Cup events. Exceptions are set out in the different colour annexes. People who have to enter a different zone are obliged to wear an FFP2 mask upon entering the different zone.

4.3 COVID-19 test

Upon their arrival, people assigned to the Red group must present a PCR test that is recognised in the country of testing and was carried out no more than 72 hours previously. This process is governed and described in detail in the “Red” annex. Every World Cup organiser must offer certified testing facilities on site. The LOC must provide the rooms required for this, ensure that testing is carried out by qualified personnel and organise the transport (via “courier service”) of the samples to a laboratory/hospital. The test results must be provided within 24 hours of testing. All of the costs shall be borne by the persons being tested (the LOC will cover the costs for volunteers).

4.4 Contact tracing

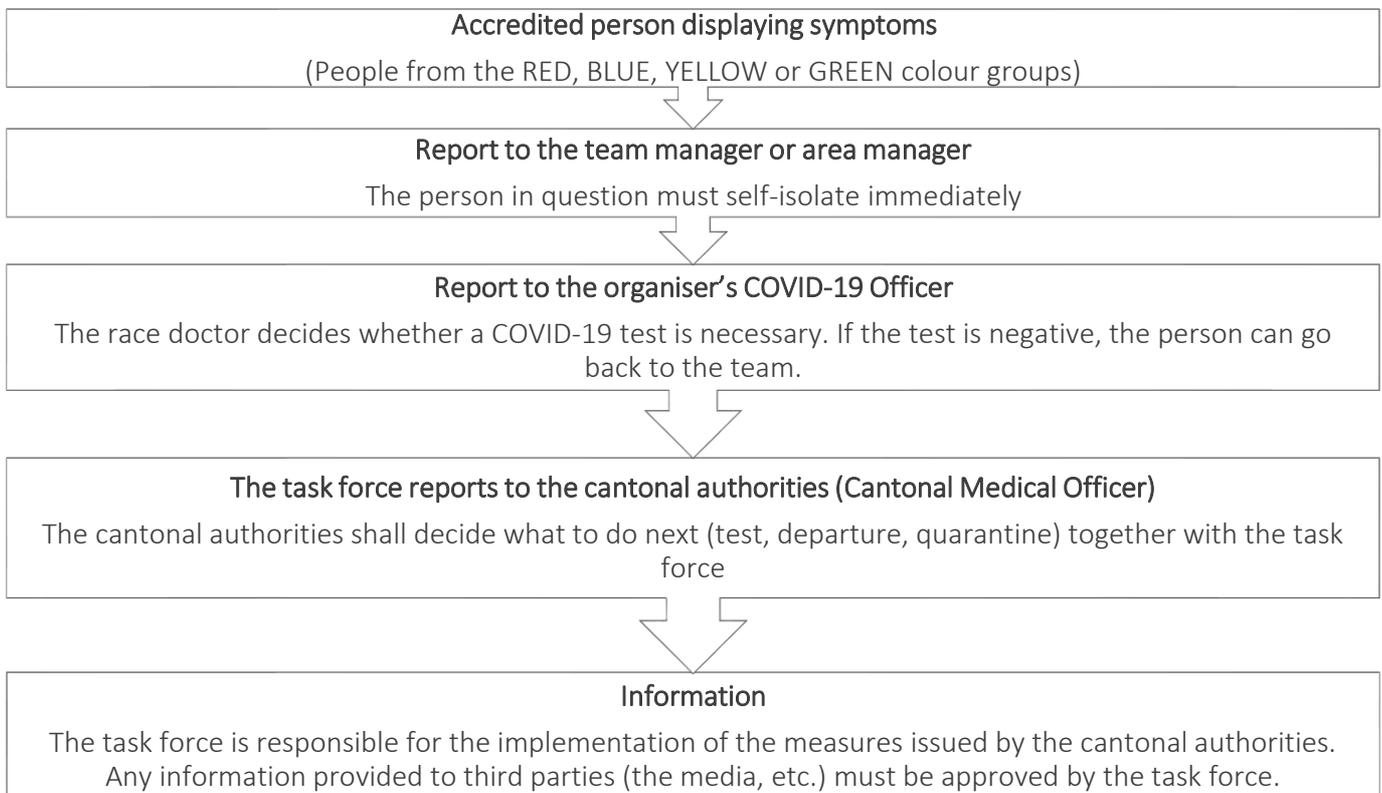
One of the main tasks of event organisers is to ensure that a system for constantly tracing close contacts is in place. Close contact is defined as contact that lasts longer than 15 minutes or repeatedly falls below a distance of 1.5 meters without protective measures.

Contact tracing systems must meet the following requirements:

- ▷ Before every event, a list must be made of all of the participants who will be present. If this cannot be guaranteed via the accreditations, we recommend using an app solution (e.g. Mindful).
- ▷ This record must be retained for 14 days. Health authorities can demand to see the attendance record at any time during this period.

The contact tracing systems for each of the colour groups are governed in detail in the colour annexes.

4.5 What to do if you experience symptoms



4.6 COVID-19 Officer

Every LOC must appoint a COVID-19 Officer. Their responsibilities are as follows:

- ▷ To act as an interface to the canton/federal government
- ▷ To serve as the point of contact for all teams
- ▷ To support the teams upon their arrival
- ▷ To manage contact tracing and the implementation of a framework for complying with all regulations

The COVID-19 Officer is part of the LOC task force and ensures the flow of information from the accredited persons and the authorities to the task force.

The COVID-19 Officer must be available to the cantonal authorities to provide information on persons up until 14 days after the event as agreed.

4.7 Task force

A task force must be appointed for each World Cup event. This task force shall comprise the following representatives:

- ▷ Covid-19 Officer from the LOC
- ▷ FIS representative
- ▷ Swiss-Ski representative
- ▷ Representative from the local organising committee

At least one of the representatives on the task force must be a COVID-19 healthcare professional. The task force acts as the link to the cantonal authorities and implements measures in line with their guidelines.

A hotline for COVID-19 questions must be provided on event days. The hotline must be staffed continuously from 6 a.m. to midnight.

5. Event provisions

5.1 Accreditation

In order to receive accreditation, the corresponding colour annex must be signed. The further obligations applicable for people in the Red group are set out in the “Red” annex under “Information and reporting obligations”.

5.2 Team captain meetings

The number of participants physically present at team captain meetings is to be kept to a minimum: These shall primarily be representatives of the FIS, the LOC, the timekeeping team and one representative from each nation.

The FIS may amend the provisions governing the holding of the TCM at short notice. The LOC must ensure that participants can adhere to social distancing rules and that the area provided for the TCM is of an adequate size.

It should also be possible to ventilate the room. There shall be no food or drink served at the TCM.

Everyone in attendance must wear a mask.

5.3 BIB draw and issuing of start numbers

A public draw for the start numbers is not permitted. The start numbers will be saved in the accreditation office for each nation and must be collected by a team member or brought to the team hotel by a representative of the LOC. Alternatively, the start numbers can be handed out at the TCM or at the start of a competition. Basically, the type of starting number issue is determined at the TCM.

5.4 Transfer to the event grounds

The transport of different groups of persons to the event grounds must be organised on an individual basis. Should teams be unable to organise transport themselves, this will be organised via the LOC. There must be no contact or mixing with the other groups of people during transport. The chauffeur must wear an FFP2 protective mask during the journey.

5.5 Catering on the event grounds

A separate catering area must be provided for each colour group. Two physically separated catering areas must be set up for the Red group. One is for the athletes and a maximum of two coaches per team and the other for all of the other coaches. The tables in the catering area must be allocated on a nation-by-nation basis.

If colour groups are split into small groups, it must be ensured that the groups do not mix with one another. There will not be any self-service buffets. These must be staffed.

5.6 Award ceremony

Award ceremonies are held exclusively in the finish area or on the event grounds. Participants are limited to the athletes and one representative each from the FIS and LOC.

5.7 Press conference

During press conferences, only the athletes and the FIS and LOC media officers are permitted to physically enter the press conference room. Media representatives and other participants must be able to follow the press conferences via an online livestream. The LOC must ensure that the size of the room provided makes it possible to adhere to social distancing rules. Everyone in attendance must wear a mask.

6. External facilities and companies

If external facilities or companies are used – e.g. sports facilities, mountain railways, accommodation facilities (hotels/campus, etc.), restaurants, etc. – the national and cantonal protection regulations valid at that time, and the protection concept employed by the facility in question, shall apply.

The persons responsible for the event shall contact the organisations in advance and check the feasibility of the protective conditions.

6.1 Hotels

In general, the protection concept defined by HotellerieSuisse shall apply ([link to HotellerieSuisse website](#)).

Each team must reserve an additional room so that any people within the team suspected of having COVID-19 can isolate in the said room.

If there are other hotel guests in the same hotel, they must be not be allowed in the same areas of the hotel as the people from the Red group. During mealtimes, the colour groups and the different teams must not be allowed to mix with one another. As regards the form of catering, the same point shall apply as listed in Section 5.5 (Hospitality).

6.2 Mountain railways

The respective operator of the facilities is responsible for the detailed protection concept in the ski region. The basic protection concept drawn up by Seilbahnen Schweiz shall serve as the basis ([Link to the Seilbahnen Schweiz website](#)).

When using the mountain railways, people from all colour groups must wear a mask. In the case of chair lifts and gondolas, it should be ensured that people from the Red group do not mix with other groups or external parties, where possible. When queueing, the Red group are to be provided with a separate entrance.

7. Communication

7.1 Providing information to the national ski associations (NSA)

The organiser undertakes to provide the national associations with information about the event requirements as part of the call for tenders. Following the first communication to the NSA teams, the organiser must continuously provide information about any statutory changes. The entry regulations must be defined for the NSA teams together with the national and cantonal authorities.

7.2 Review and approval of the protection concept

The cantonal authorities are responsible for reviewing and approving major events. The local organising committee is responsible for creating the protection concept and will work in close collaboration with the cantonal authorities in doing so. The protection concept must be approved in good time so that there is sufficient time for it to be implemented.

7.3 Arrangements between the organisers

In addition to a meaningful exchange of information and experiences within the Swiss World Cup and the local organising committee, the exchange of information between the preceding and subsequent organisers of the World Cup is also very important. In this way, the experiences, challenges and expectations can be anticipated at a sufficiently early stage.

7.4 Department/area manager

All department, section and area managers shall read up on the applicable protective measures in advance by means of this basic protection concept for the World Cup as well as the integrated annexes.

7.5 General information on the event grounds

The applicable safety guidelines must be displayed in the form of information tables and placards at noticeable key points throughout the entire grounds (e.g. in places where people may congregate). In addition, there will be speakers providing announcements that refer to the guidelines. The speakers will make announcements providing up-to-date and important information. This channel can be used both for internal and external stakeholders. This channel can also be used to ensure that crowds do not gather at entrances and exits.

8. Responsibility

Everyone involved in an event must act in accordance with the principles of solidarity and assume personal responsibility for ensuring compliance with this protection concept!

The respective event organisers shall be responsible for implementing and monitoring the defined measures.

Everyone involved in a World Cup event must sign a declaration stating that they have read and understood the relevant colour annex before they are able to pick up their accreditation. This ensures that individuals can be provided with instruction, where necessary, and thus the correct implementation. The declarations are included at the end of each colour annex.

Participants are obliged to consistently implement all of the prescribed measures and immediately report any symptoms that would indicate a possible infection.

This Basic Protection Concept will be made available to all organisers of World Cup events, as well as to the corresponding facility operators. It will also be published on the section of the Swiss-Ski website dedicated to COVID-19 (swiss-ski.ch/corona).

The operators of external facilities/companies are responsible for establishing appropriate framework conditions and protection concepts at their respective facilities.

Person responsible for the basic protection concept for the World Cup at Swiss-Ski:

Hannes Hofer – Head of World Cup Marketing

hannes.hofer@swiss-ski.ch

+41 31 950 61 16

Muri bei Bern, November 9th 2020

Swiss-Ski

Diego Züger

Director Marketing

Hannes Hofer

Head of World Cup
Marketing